

Submitted by: Chairman of the Assembly
at the request of the Mayor
Prepared by: Department of Public Transportation

CLERK'S OFFICE

APPROVED

Date: 3-2-04

For Reading: February 17, 2004
ANCHORAGE, ALASKA

AR NO. 2004- 43

A RESOLUTION AUTHORIZING THE MUNICIPALITY OF ANCHORAGE, PUBLIC
TRANSPORTATION DEPARTMENT, TO ENTER INTO A TRANSFER OF
RESPONSIBILITIES AGREEMENT (TORA) IN THE AMOUNT OF ONE HUNDRED
THIRTY-SEVEN THOUSAND TWO HUNDRED AND FIFTY DOLLARS (\$137,250)
WITH THE STATE OF ALASKA, DEPARTMENT OF TRANSPORTATION AND
PUBLIC FACILITIES, AND APPROPRIATING THESE FUNDS TO THE STATE
CATEGORICAL GRANTS FUND (231) FOR SUMMER LANDSCAPING AND WINTER
ICE AND SNOW REMOVAL AT SELECTED BUS STOPS WITHIN THE ANCHORAGE
AREA THROUGH AN ENHANCEMENT YOUTH WORK PROGRAM.

THE ANCHORAGE ASSEMBLY RESOLVES:

Section 1. That the Public Transportation Department is authorized to enter into a Transfer of Responsibilities Agreement with the State of Alaska, Department of Transportation and Public Facilities, for a sum not to exceed One Hundred Thirty-seven Thousand Two Hundred and Fifty Dollars (\$137,250) for landscaping and snow and ice removal at selected bus stops within the Anchorage area through an Enhancement Youth Employment Program

Section 2. That these funds are appropriated to the State Categorical Grants Fund (231).

Section 3. That this resolution shall take effect immediately upon passage and approval.

PASSED AND APPROVED by the Anchorage Municipal Assembly this 2nd day of
March, 2004.


Chairman

ATTEST:


Municipal Clerk

Deputy
Department Appropriation:
Public Transportation \$137,250



MUNICIPALITY OF ANCHORAGE

ASSEMBLY MEMORANDUM

No. AM 168 -2004

Meeting Date: February 17, 2004

From: Mayor

Subject: Authorizing the Transfer of Responsibilities Agreement (TORA) between the State of Alaska, Department of Transportation and Public Facilities, and the Municipality of Anchorage, Public Transportation Department, and Appropriating \$137,250 of TORA Funds to the State Categorical Grants Fund (231) for Youth Summer Landscaping and Winter Snow and Ice Removal at Selected Bus Stops within the Anchorage Area.

The purpose of this memorandum is to request Assembly approval of the Transfer of Responsibilities Agreement (TORA) in the amount of one hundred thirty-seven thousand two hundred fifty dollars (\$137,250) with the State of Alaska, Department of Transportation and Public Facilities, as funded by the Federal Highway Administration. This TORA provides for youth employment for landscaping and passenger access improvement activities at selected bus stops located within the Municipality of Anchorage. The grant period is January 1, 2004 through December 31, 2004. In-kind matching may be required and is available in the approved 2004 operating budget.

The purpose of this project is to provide meaningful work experience to Anchorage area youth. The funding will be used for the program administration/supervision and for wages for youths between the ages of 16 and 21. The Municipality will provide the tools, plants and materials needed for the landscaping and snow and ice removal.

The State of Alaska has provided official notice of the TORA and requires Assembly authorization to complete the agreement.

BUDGET INFORMATION

Revenue

231-61934G-9398	State Grant Revenue, Federal Pass-Through	<u>\$137,250</u>
Total		\$137,250

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4 **Expenditures**

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6	231-61934G-1101	Wages and Salaries	\$97,200
7	231-61934G-1401	Personal Benefits	19,690
8	231-61934G-6022	Clerk	20
9	231-61934G-6088	IT	70
10	231-61934G-6091	Office of Management & Budget	190
11	231-61934G-6095	Purchasing	940
12	231-61934G-6103	Financial Reporting	2,390
13	231-61934G-6105	Financial Processing, AP	120
14	231-61934G-6110	Financial Information Systems	880
15	231-61934G-6145	Workers Compensation	3,310
16	231-61934G-6147	General Liability	8,860
17	231-61934G-6104	Payroll	700
18	231-61934G-6180	Management Services	290
19	231-61934G-6182	Classification	370
20	231-61934G-6184	Employee Records	520
21	231-61934G-6185	Employee Benefits	720
22	231-61934G-6194	Employment	610
23	231-61934G-6196	Resource Development	140
24	231-61934G-6197	Affirmative Action	<u>230</u>

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26 Total: \$137,250

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29 The Administration recommends approval of Resolution No AR 2004-⁴³ authorizing
30 acceptance and appropriation of Youth Transit Employment TORA in the amount of
31 \$137,250.

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33 Prepared by: Thomas A. Wilson II, Director of Public Transportation

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35 Fund Certification: Jeffrey E. Sinz Chief Financial Officer

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37 231-61934G-9398-619340- BY 2004 \$137,250
38 (State Grant Revenue, Federal Pass-Through)

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40 Concur: Denis C. LeBlanc, Municipal Manager

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42 Respectfully submitted: Mark Begich, Mayor

Content Information**Content ID :** 001415**Type:** AR_FundsApprop - Funds Approp Resolution**Title:** 2004 Transit Youth Employment**Author:** alatervojh**Initiating Dept:** Transit**Date Prepared:** 12/31/03 3:13 PM**Director Name:** Thomas A. Wilson II**Assembly Meeting Date MM/DD/YY:** 02/17/04**Public Hearing Date MM/DD/YY:** 03/02/04

MOA
2004 FEB -9 PM 4:03
CLEARANCE UNIT

Workflow History

<u>Workflow Name</u>	<u>Action Date</u>	<u>Action</u>	<u>User</u>	<u>Security Group</u>	<u>Content ID</u>
FundsAppropWorkflow	12/31/03 3:15 PM	Checkin	alatervojh	Public	001415
Transit_SubWorkflow	1/2/04 3:59 PM	Approve	wilsona	Public	001415
OMB_SubWorkflow	1/21/04 1:42 PM	Approve	wiltsep	Public	001415
FundsAppropWorkflow	1/25/04 5:39 PM	Reject	sinzje	Public	001415
FundsAppropWorkflow	1/26/04 8:22 AM	Checkin	alatervojh	Public	001415
Transit_SubWorkflow	1/26/04 8:35 AM	Approve	wilsona	Public	001415
OMB_SubWorkflow	1/28/04 8:58 AM	Approve	wiltsep	Public	001415
Finance_SubWorkflow	1/29/04 9:47 AM	Approve	sinzje	Public	001415
MuniManager_SubWorkflow	2/9/04 11:55 AM	Approve	katkusja	Public	001415
MuniMgrCoord_SubWorkflow	2/9/04 11:57 AM	Approve	katkusja	Public	001415

CONSENT AGENDA - INTRODUCTION